

Notice of Public Meeting

City of Tallahassee
Affordable Housing Advisory Committee
Monday, January 9, 2023
10:00AM EST
Smith-Williams Service Center
2295 Pasco Street
Tallahassee, FL

The City of Tallahassee's Affordable Housing Advisory Committee (AHAC) will hold a regular meeting pursuant to Sec. 420.9076, Florida Statutes, on Monday, January 9, 2023, at 10:00AM at the Smith-Williams Service Center, 2295 Pasco Street. The public is welcomed to attend the committee meeting. Citizens wishing to provide input may make public comment in person at the meeting.

Due to ongoing public health concerns, room capacity is limited to allow adequate space for physical distancing. There will also be a virtual meeting or conference call in option for attendees (virtual public comment will not be received):

WebEx Event: City AHAC Meeting

Event address for attendees: <https://talgov.webex.com/talgov/AHAC>

Event number: 2342 827 5994

Event password: AHAC

Audio conference: To receive a call back, provide your phone number when you join the event, or call the number below and enter the access code.

United States Toll: 1-408-418-9388

Access code: 2342 827 5994

For more information, please contact Ginger Williams at ginger.williams@talgov.com or 850-891-6566.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, individuals needing a special accommodation to participate in this public meeting should contact Ginger Williams by written request at least 48 hours prior to the meeting. Any non-English speaking person wishing to attend the meeting should contact Ginger Williams at least five days prior to the hearing and an interpreter will be provided. (La información y los materiales del programa están disponibles en español a pedido.)



**CITY OF
TALLAHASSEE**

Affordable Housing Advisory Committee

January 9, 2023 - 10:00 a.m.
Smith-Williams Service Center

MEETING AGENDA

1. CALL TO ORDER

- 1.1. Establish Quorum
- 1.2. Posting of Meeting Notice
- 1.3. Welcome New Members
- 1.4. Election of Officers

2. PUBLIC COMMENT ON AGENDA ITEMS

3. AGENDA MODIFICATIONS

4. APPROVAL OF MINUTES

- 4.1 Summary of the November 21, 2022, AHAC Meeting and Public Hearing

5. PRESENTATIONS

6. POLICY & DIRECTION

- 6.1. Adoption of 2023 Meeting Schedule – *Jean Amison, Housing*

7. ANNOUNCEMENTS

- 7.1. City/County Joint AHAC Meeting - February 6, 2023

8. UNAGENDAED ITEMS

9. ADJOURNMENT



CITY OF
TALLAHASSEE

AFFORDABLE HOUSING ADVISORY COMMITTEE

January 9, 2023 – 10:00am



CITY OF
TALLAHASSEE

AGENDA

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5. PRESENTATIONS

6. POLICY & DIRECTION

- 6.1 Adoption of 2023 Meeting Schedule – *Jean Amison, Housing Manager*

7. ANNOUNCEMENTS

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8. UNAGENDAED ITEMS



CITY OF
TALLAHASSEE



4. APPROVAL OF MINUTES

4.1 November 21, 2022, Meeting Summary



CITY OF
TALLAHASSEE

5. PRESENTATIONS



CITY OF
TALLAHASSEE

6. POLICY & DIRECTION

6.1 Adoption of 2023 Meeting Schedule – *Jean Amison,
Housing Manager*



CITY OF
TALLAHASSEE

7. ANNOUNCEMENTS

7.1 City/County Joint AHAC Meeting – February 6, 2023



CITY OF
TALLAHASSEE

**AFFORDABLE HOUSING
ADVISORY COMMITTEE**

January 9, 2023



**CITY OF
TALLAHASSEE**

**AFFORDABLE HOUSING ADVISORY COMMITTEE
2023 MEETING DATES**

Location: Smith-Williams Center & WebEx*

Date	Meeting Type	Time
January 9, 2023	City AHAC Meeting; adopt calendar; officer elections	10:00am
February 6, 2023	Joint City/County AHAC Meeting	10:00am
March 27, 2023	Joint City/County AHAC Meeting	10:00am
April 17, 2023	City AHAC Meeting	10:00am
May 2023	-- RECESS --	
June 19, 2023	Joint City/County AHAC Meeting	10:00am
July 17, 2023	City AHAC Meeting	10:00am
August 2023	-- RECESS --	
September 18, 2023	City AHAC Meeting; Finalize AHAC Recommendations	10:00am
October 9, 2023	Joint City/County AHAC Meeting	10:00am
November 20, 2023	Final City AHAC Meeting/Public Hearing to Adopt Recommendations	10:00am
December 6, 2023	Presentation of Report to City Commission	3:00pm

STANDING AGENDA

- I.** Call to Order
- II.** Agenda Modifications
- III.** Public Comment
- IV.** Approval of Minutes
- V.** Presentations
- VI.** Policy & Direction
- VII.** Announcements
- VIII.** Unagendaed Items
- IX.** Adjournment

**Note: Attendance via WebEx does not count towards quorum; a physical quorum must be present to conduct business of the Committee.*



**CITY OF
TALLAHASSEE**

Affordable Housing Advisory Committee

November 21, 2022

Meeting Summary

Smith-Williams Service Center, 295 Pasco Street

Members in Attendance: Jim McShane, Bill Wilson, Kyndra Light, Mayor John Dailey, Shari Gewanter, Karlus Henry, Jesse Jones, Mechelle Mickles, Ian Waldick

Members Absent: Christopher Daniels and Kayana Gaines

Staff: Jean Amison (Housing Manager), Ginger Williams (Housing Coordinator), Dr. Kimball Thomas (HCR Director)

Call to Order, Welcome and Introductions: The meeting was called to order by the Chair at 10:10 AM. A quorum was declared, and the Chair noted the posting of the meeting notice.

Public Comment: There was no public comment.

Agenda Modifications: There were no adjustments made to the Agenda.

Approval of the Minutes: Ms. Gewanter moved, Mr. Waldick seconded the motion to approve the minutes of the July 18, 2022, and September 19, 2022, meeting and public hearing. The motion passed unanimously.

Presentations: There were no presentations.

Policy and Direction:

Ms. Jean Amison discussed the AHAC's two recommendations. Ms. Amison explained that changes cannot be made to the recommendations at this time, however if the AHAC had additional recommendations, they can be tabled and revisited next year. The Chair opened the floor to comments and to accept the 2022 Report of Recommendations. No comments were made. A motion to approve the Adoption of the 2022 Report of Recommendations was moved by Mr. Waldick and seconded by Mr. Jones. The motion passed unanimously.

Ms. Amison presented the draft 2023 AHAC meeting schedule and explained the options for consideration regarding a minimum of three City AHAC meetings and four joint meetings, of which two or three joint meetings would be to address the amendments to the IHO. Ms. Gewanter suggested January 9, 2023, as the first City AHAC meeting of the year. A motion to approve January 9, 2023, was made by Ms. Gewanter and seconded by Mr. Jones. The motion passed unanimously.

Ms. Amison invited any interested party to attend the December 7, 2022, Commission meeting.

Announcements: There were no announcements.

Unagendaed Items:

Ms. Gewanter would like more information on how much we encourage and incentivize developers regarding section 2(k) of the AHAC's By-Laws.

Adjournment: After no further business, the Chair declared the meeting adjourned at 10:27 AM.