



# CITY COMMISSION AGENDA REQUEST



DATE November 20, 1992

Bid/Contract/Lease

SUBJECT Neighborhood Outreach Policy

Change Order

AMOUNT n/a

Budget Transfer/Supple. Approp.

SOURCE n/a

Status Report

Policy/Discussion

Other (Specify): \_\_\_\_\_

OMB \_\_\_\_\_

REQUEST ACTION ON: **DECEMBER 9, 1992**  
continued to December 16, 1992

## HISTORY

On April 24, 1991 the City Commission adopted a list of City policies and directed staff to formalize these policies and bring each back to the City Commission for approval.

## FACTS AND ISSUES

In Tallahassee, the neighborhood movement began in earnest during the 1970's. Prior to that time, groups formed sporadically to support or oppose one cause or another, generally concerning zoning or traffic matters. The Council of Neighborhood Associations (CONA) was formed in 1980 and currently represents 42 City and County neighborhoods who are required to meet certain criteria (elected officers, formal bylaws, etc.) in order to maintain membership in CONA.

In December 1981, the City Commission established the Community Liaison Office. One of the objectives of the Office was "to respond to complaints or requests from neighborhood...organizations." In November of 1991, a reorganization took place in the Community Liaison Office and neighborhood liaison activities were separated from public information and placed within the Community Relations Office.

Under the new organizational plan, the Community Relations Office is the central point for the neighborhood outreach program. One full time professional position, the Neighborhood Affairs Coordinator, within the office is responsible for administering the program.

The attached policy has been modified to clarify the original policies and to reflect the transfer of direct responsibility to the Community Relations Office.

## Options

1. Approve the policy as presented.
2. Request modifications of the policy. A new policy will then be presented to the City Commission for review and approval which will incorporate any requested revisions.

RECOMMENDED ACTION: Option 1 -- Approve the policy as presented

Acting Assistant to the City Manager

City Manager

**Agenda Request: Formalizing Neighborhood Outreach**  
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**FISCAL IMPACT**

**None**

**RECOMMENDATION**

**Option 1 Approve the policy as presented**